

WEISS SPICER CASH PLLC - PHONE & E-MAIL DIRECTORY

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The following is a list of our Email Addresses and Extensions

	Name	Title	Description	Telephone Extension	E-Fax	E-Mail
	Arnold M. Weiss	Attorney		2224		arnold@weiss-spicer.com
	Valerie A. Spicer	Attorney		2225	901-522-2344	ann@weiss-spicer.com
	Elizabeth Cash	Attorney		2282	901-522-2365	elizabeth@weiss-spicer.com
	Dixie Chambers	Office Manager	Dictation, prepare DIL, Stipulation Agreements, Assignments, Warranty Deeds	2227	901-522-2342	dixie@weiss-spicer.com
	Candace Faulkner	IT Manager		2228	901-522-2341	candace@weiss-spicer.com
Foreclosure	Paula Herrod	Foreclosure Supervisor	Reports, Pre-Sale, set foreclosure sale dates for foreclosures	2237	901-522-2347	paula@weiss-spicer.com
	Monica Martin	Processor	Receive and enter new referrals, check BK, order title	2243	901-522-2364	monica@weiss-spicer.com
	Julie Cleveland	Processor	Pre-Sale – BK searches, request SOT's, set foreclosure sale dates for foreclosures	2242	901-522-2354	julie@weiss-spicer.com
	Amber Needham	Processor	Pre-Sale – BK searches, request SOT's, set foreclosure sale dates for foreclosures	2241	901-522-2355	amber@weiss-spicer.com
	Kelly Clark	Processor	Pre-Sale – Obtain bids coordinate sales on sale date, forward sale results	2246	901-522-2359	kelly@weiss-spicer.com
	Brenda Doyle	Processor	Prepare deeds after foreclosure sale	2244	901-522-2363	brenda@weiss-spicer.com
	Diana Barton	Processor	Quote fees/costs, billing, deed recording, final packages	2239	901-522-2356	diana@weiss-spicer.com
	Kathy Ruffin	Processor	Post Sale- orders title policy after sale	2229	901-522-2352	kathy@weiss-spicer.com
	Sharon Hogan	Processor	Post-foreclosures-evictions	2236	901-522-2349	sharon@weiss-spicer.com
Bankruptcy	Joyce Emery	Bankruptcy Supervisor	Objections, Motions, Responses, Reaffirmations, Orders, hearing results, contested matters, trustee ledger reconciliations	2232	901-522-2345	joyce@weiss-spicer.com
	Corie Glennon	Processor	Dictation, fees & cost, reinstatement & payoff information, Chapter 13 POCs, litigation	2233	901-522-2346	corie@weiss-spicer.com
Closing	Debbie Howell	REO Closer	Loan Closings	2245	901-522-2353	debbieh@weiss-spicer.com
	Carole Williams	REO Closer	Loan Closings	2261	901-522-2368	lauren@weiss-spicer.com
Accounting	Angie McNeely	Bookkeeping		2231	901-522-2351	angie@weiss-spicer.com

FILE MAINTENANCE/COPY/FAX/ASSEMBLY/MAILROOM CENTER					
	Name	Telephone Extension	Description	Fax	E-Mail
	Ashley Manis Emily Elder	2223	Responsible for pulling and distributing mail, faxing, copying, responding to e-mail and phone messages, orders reinstatements and payoffs	901-526-3061	mailroom@weiss-spicer.com